



RANDOLPH FAMILY HOUSING

Randolph Family Housing Team

Allison Cook.....Community Director
Keri Estrada.....Asst. Community Director
Lisa Joaquin.....Resident Relations Spec
Terri Hefford.....Resident Relations Spec
LaShard Henry.....Bookkeeper
Fernando Riojas.....Asst Maint Director
Gene Forde.....Service Technician
Robert Faircloth.....Service Technician
Christopher McElroy.....Service Technician
Tony Medina.....Service Technician
Sergio Cepeda.....Painter
Jaime Pulido.....Painter

OFFICE

205 NEW B STREET
UNIVERSAL CITY, TEXAS 78148
(210) 659-9061

Fax – (210) 659-9040

Monday – Friday 8:00 am – 5:00 pm

MAINTENANCE

(210) 659-9061

Routine Service Requests
may be submitted online at

www.randolphfamilyhousing.com

Urgent and Emergency Service Requests
must be called in:
(210) 659-9061

Like us on Facebook!

Pest Control Every Tuesday and Friday
Call the office to schedule service

Trash Pick Up
Monday and Thursday

Recycling and Bulk Item Pick Up
Thursday

Please call the office the Wednesday prior

Meet Our New Community Director

Hello Randolph Residents!!!

I wanted to take this opportunity to introduce myself to all the wonderful families living here at Randolph AFB. My name is Allison Cook and as of November 25, 2013, I have assumed the role as your Community Director here at Randolph Family Housing. I have heard many great things about the community and staff here at Randolph and I look forward to serving you. Prior to accepting this position, I have managed properties here in San Antonio as an onsite manager and across the country as a regional supervisor. I have experience with many property types. My goal is to assure your residency here at Randolph is comfortable and as stress free as possible. I grew up in a military household. My father is a retired officer for the Army and my uncle is a retired Marine officer. My brother served with the 82nd Airborne. I have in-laws who served in the Air Force and Army and have a nephew in the Air Force currently stationed in Little Rock as well as relatives on both the San Antonio Police Department and San Antonio Fire Department. I understand the sacrifices that both service men and women and their families must make. I have the utmost respect for each and every one of you. I am now honored to be able to serve you, as your Community Director. I have an "open door" policy, so please feel free to stop by anytime. I am here for you and look forward to meeting each of you.

Hunt Update

Our wish, to each of you, is a safe and happy holiday season. While the reality is usually more hectic, scheduled and imperfect than planned, sometimes the unplanned becomes family legend. Cookies and milk consumed by Fido rather than Santa? Leave cookies and milk out for each of them. Then relish the idea that someday, your grandchildren will do the same, and their parent – your child - will laughingly explain how that custom came to be.

Give thought and care to those who will be without their loved ones this holiday season. Please check on your neighbors who may be in that situation. Find ways to include them and acknowledge their sacrifice.



The holidays are hectic. Take a moment to enjoy the wonder of the season!

Maintenance

Here are a few tips to help you safely choose and decorate your tree.

If you have an artificial tree, be sure it is labeled or identified by the manufacturer as fire retardant.

If you decide on a live tree, choose a tree with fresh, green needles that do not fall off when touched.

Before placing the live tree in the stand, cut 1" - 2" from the base of the trunk. Add water daily.

Place the tree at least three feet from any heat source: fireplaces, radiators, candles, vents, lights.

Make sure the tree is not blocking an exit.

Lighting the tree

Use lights that have the label of an independent testing laboratory. Some lights are only for indoor or outdoor use, but not both.

Adhere to the manufacturer's info on types of lighting and number of strings that can be safely connected.

Never use candles to decorate the tree. Always turn off lights before leaving home or going to bed.

After Christmas

Discard the tree when it begins dropping needles. Dried-out trees are a fire danger and should not be left in the home or garage, or placed outside against the home. **Feel free to leave your tree at the curb on**

Thursday, January 2nd or 9th for pick up.



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DECEMBER

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 Trash Pickup	3 Pest Control	4	5 Trash, Recycling & Bulk Curbside Pickup	6 Pest Control	7
8	9 Trash Pickup	10 Pest Control	11	12 Trash, Recycling & Bulk Curbside Pickup	13 Pest Control	14
15	16 Trash Pickup	17 Pest Control	18	19 Trash, Recycling & Bulk Curbside Pickup	20 Pest Control	21
22	23 Trash Pickup	24 Christmas Eve Office Closed	25 Merry Christmas! Office Closed	26 Trash, Recycling & Bulk Curbside Pickup	27 Pest Control	28
29	30 Trash Pickup	31 New Year's Eve Office Closed				

